

Erasmus+ Information sheet – 2015/16

King's College London – UK LONDON017

1. Contact details

Study Abroad – Student enquiries	Email: studyabroad@kcl.ac.uk Telephone: +44 (0)20 7848 7385
Study Abroad Admissions	Email: studyabroad-admissions@kcl.ac.uk Telephone: +44 (0)20 7848 7205/7211/7201
Exchange agreements	Email: exchange@kcl.ac.uk Telephone: +44 (0)20 7848 7385

2. Information, requirements and useful web page links

a. Guidance for partners

Nomination information can be found here:

<http://www.kcl.ac.uk/study/abroad/guidance/apply/nominations.aspx>

b. All students are required to apply online. Details of how to apply can be found here:

<http://www.kcl.ac.uk/study/abroad/atkings/apply/index.aspx>

c. Information for offer holders can be found here:

<http://www.kcl.ac.uk/study/abroad/atkings/holders/index.aspx>

d. Module selection information can be found here:

<http://www.kcl.ac.uk/study/abroad/atkings/study/module-info.aspx>

e. Enrolment:

According to the exchange policy of the King's College London, incoming students must enrol for at least the 50% of their credits at the department of admission. The other 50% can be taken at the rest of the King's College London departments/faculties, provided the modules are still open.

f. Details of our orientation programme can be found here:

<http://www.kcl.ac.uk/study/abroad/atkings/holders/enrolment/saorientation.aspx>

King’s considers orientation to be a compulsory part of the study abroad programme and we ask that all students attend.

g. English Language Support and additional language tuition

English Language support can be obtained from the English Language Centre. Details can be found here: <http://www.kcl.ac.uk/study/elc/index.aspx>

Accredited Language tuition is available from the Modern Language Centre for those students interested in languages or who are required to continue language study as part of their degree. Details can be found here:

<http://www.kcl.ac.uk/artshums/depts/mlc/index.aspx>

h. Disability Support Service

King’s College London has a Disability Support Service, who can provide confidential advice and support. Further information can be obtained by contacting them via the following web page link:

<http://www.kcl.ac.uk/study/ug/experience/support/disability.aspx>

i. Calendar

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term [September - December] or full year [September - June]*	Spring term* [January - June]
UK LONDON017	Full Year – September – June or Semester 1 - September – December: by 31 March	For Semester 2 January – June: by 1 November

j. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK LONDON017	advice@kcl.ac.uk +44 (0)20 7848 7070	http://www.kcl.ac.uk/study/abroad/atkings/holders/visas.aspx

k. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK LONDON017	studyabroad@kcl.ac.uk +44 (0)20 7848 7385	http://www.kcl.ac.uk/study/abroad/atkings/holders/advice.aspx

l. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
UK LONDON017	Student Residences Team: bookings@kcl.ac.uk Telephone: +44 (0)20 7848 0083 Fax: +44 (0)20 7848 7973	http://www.kcl.ac.uk/study/abroad/atkings/accommodation.aspx http://www.kcl.ac.uk/study/pg/accom/help/contactus.aspx

3. Assessment and transcripts

a. Grading systems of the institution

The European Credit Transfer System is an accreditation scheme that allows for easier transference of skills and knowledge across European institutions. A standard 15 King's College London credit Undergraduate module is worth 7.5 ECTS.

Details of our marking criteria can be found on the following web page:

<http://www.kcl.ac.uk/aboutkings/quality/academic/assessment/markings.aspx>

b. Transcript information

Information regarding transcripts can be found here:

<http://www.kcl.ac.uk/study/abroad/guidance/holders/transcripts.aspx>